

**LOWER SOUTHAMPTON ATHLETIC ASSOCIATION
BY-LAWS**

ARTICLE I PURPOSE

- A. The Lower Southampton Athletic Association (LSAA) is a not for profit organization of community residents banded together to provide for the betterment and development of the youth of the community through athletic activities.
- B. Said residents shall act as an organized body to procure fields, arenas, gymnasiums, equipment, etc. as may be necessary to achieve said betterment and development.
- C. The LSAA shall be comprised of members and other residents who share the above stated goals of youth betterment and development.
- D. No member or administrator of the LSAA shall be paid for the management and/or administration of the LSAA unless so authorized by the duly elected Board of Directors.

ARTICLE II MEMBERSHIP AND VOTING RIGHTS

- A. Membership in the LSAA is open to anyone without regard to race, religion, sex, age, national origin, or sexual preference.
- B. Membership may be obtained by one of the following:
 - 1. Being the parent or legal guardian of a child participating in any program sponsored by the LSAA;
 - 2. Making application to the LSAA at any LSAA meeting; or
 - 3. By volunteering time in the administration of any LSAA program, function, or other related activity.
- C. Voting rights are initially granted to any member who attends three (3) consecutive LSAA monthly meetings in a calendar year.
- D. Voting rights are retained by such member then attending at least 50% of all monthly meetings in the calendar year.
- E. Disputes as to the validity of a member's voting status will be resolved by the Board of Directors.

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- F. Only voting members are permitted to vote on issues brought before the general membership.
- G. Any member may be expelled using the procedure outlined in Article .

ARTICLE III POLICIES AND PROCEDURES

- A. Regular monthly meetings will be held on the second Tuesday of each month in the Russell Elliott Township Building, Buck Road at the PA Turnpike, Feasterville, Pennsylvania.
- B. The LSAA's fiscal year begins on January 1 and ends on December 31.
- C. Meetings are conducted using parliamentary procedures.
- D. The LSAA's budget for the coming year will be submitted to the membership at the October monthly meeting.
- E. A quorum for conducting business will require at least seven (7) voting members.
- F. Capitol expenditures for improvement and expansion of LSAA facilities in excess of \$1,500.00 shall be submitted for the approval of the voting members.
- G. Registration for all LSAA activities will be conducted by the Board of Directors and/or their representatives.

ARTICLE IV BOARD OF DIRECTORS

- A. The LSAA will be governed by a Board of Directors consisting of eleven (11) members with the following offices:
 - 1. President
 - 2. Treasurer
 - 3. Secretary
 - 4. Immediate Past president
 - 5. Vice-President - Baseball
 - 6. Vice-President – Basketball

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7. Vice-President - Cheerleading
 8. Vice-President – Flag Football
 9. Vice-President - Fundraising
 10. Vice-President - Soccer (Outdoor and Indoor)
 11. Vice-President - Softball
- B. Only voting members may be elected to the Board of Directors.

ARTICLE V RESPONSIBILITY OF BOARD OF DIRECTORS

A. President

1. Preside over all monthly meetings.
2. Chairperson of the Board of Directors.
3. Can call emergency meetings.
4. Appoint all committees not otherwise provided by the by-laws.
5. Authorized to approve expenditures.

B. Treasurer

1. Receives and disburses all LSAA monies.
2. Reports all income and expenses at each monthly meeting.
3. Maintains accounting books for inspection by the Board of Directors.
4. Receives individual activities' budget for each activity's committee.
5. Submits each activity's approved budget to the Township's Recreation Board.
6. After termination of office, transfers the accounting books in proper order to the incoming Treasurer at the first meeting of the new year.

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C. Secretary

1. Notifies all members of the time and place of all monthly meetings.
2. Conducts all correspondence on behalf of the organization.
3. Records minutes of each monthly meeting.
4. Records the names of those persons who attended each monthly meeting.
5. Maintains records of registration for all LSAA activities.
6. Maintains membership records and voter eligibility status.

D. Immediate Past President

1. Serves as direct advisor to the current President

E. Vice-President - Baseball

1. Serves as the Board of Directors representative on the Baseball Committee.
2. Serves as the President during the months of March and April for those periods of time when the President is absent.

F. Vice President – Basketball

1. Serves as the Board of Directors representative on the Basketball Committee.
2. Serves as the President during the months of January and February for those periods of time when the President is absent.

G. Vice President – Cheerleading

1. Serves as the Board of Directors representative on the Cheerleading Committee.
2. Serves as the President during the months of November and December for those periods of time when the President is absent.

H. Vice-President – Flag Football

1. Serves as the Board of Directors representative on the Football and Basketball Committees.

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2. Serves as the President during the months of July and August for those periods of time when the President is absent.
- I. Vice-President – Fundraising
 1. Serves as the focal point for all fundraising activities for the organization.
 2. Coordinates fundraising for all sports/activities to ensure all are involved.
 - J. Vice-President - Soccer
 1. Serves as the Board of Directors representative on the Soccer Committee.
 2. Serves as the President during the months of September and October for those periods of time when the President is absent.
 - K. Vice-President - Softball
 1. Serves as the Board of Directors representative on the Softball Committee.
 2. Serves as the President during the months of May and June for those periods of time when the President is absent.

ARTICLE VI ELECTION OF THE BOARD OF DIRECTORS

- A. Nominations for the Board of Directors will be done and closed at the October monthly meeting.
- B. Election of the Board of Directors will be conducted at the November Monthly meeting with the taking of office at the beginning of the new year.
- C. Elections shall be done by secret ballot with a majority of voting members in attendance at the November meeting needed to win election.
- D. Term of office shall be two years

ARTICLE VII RESIGNATION OF OFFICE

- A. Any member of The Board who wants to resign must first notify the Secretary, in writing, of his/her intent.

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- B. Upon acceptance of the resignation, the President will appoint a temporary member to the Board until the next monthly meeting. The vacant position will be filled at the next monthly meeting by a vote of those eligible.

ARTICLE VIII EXPULSION OF MEMBER

- A. An individual proposed for expulsion must be notified, in writing, by the Secretary.
- B. The affected individual shall be entitled to present his/her position at the first monthly meeting following notification of the proposed expulsion.
- C. Voting members will vote on whether to expel the member at the monthly meeting following notification.
- D. A two-thirds majority of the vote will be required for expulsion.
- E. Any expelled member of The Board shall be replaced using the same procedures as those used in the event of a resignation.